



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF CLINICAL SOCIAL WORK EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, February 17, 2014 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED:	04/21/2014

MEMBERS PRESENT

Sandra Bisgood, Public Member, **Secretary**, Presiding
Lori Malloy, Professional Member
John Mucha, Professional Member
Kyla Teed, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Kelly, Deputy Attorney General
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Florienda Scott-Cobb, Professional Member, **President**
Rochelle Mason, Professional Member, **Vice President**
Yen-Anh Gibson, Public Member

CALL TO ORDER

Ms. Bisgood called the meeting to order at 9:01 a.m.

Welcome New Board Member Lori Malloy, LCSW

The Board welcomed Lori Malloy, who was appointed to replace Dr. Franklin.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the January 6, 2014, minutes for approval. Ms. Teed moved, seconded by Mr. Mucha, to approve the minutes with noted revisions. Motion unanimously carried.

NEW BUSINESS

Ratification of Applications to Sit for the ASWB Clinical Exam

Mr. Mucha moved, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB Clinical Exam for Markita Billups. Motion unanimously carried.

Mr. Mucha moved, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB Clinical Exam for Patrice Cosme. Motion unanimously carried.

Mr. Mucha moved, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB Clinical Exam for M. Michelle Milligan. Motion unanimously carried.

Mr. Mucha moved, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB Clinical Exam for Danielle Milbourne. Motion unanimously carried.

Mr. Mucha moved, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB Clinical Exam for Salena Young. Motion unanimously carried.

Mr. Mucha moved, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB Clinical Exam for Lauren Blair. Motion unanimously carried.

Mr. Mucha moved, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB Clinical Exam for Cynthia Fanning. Motion unanimously carried.

Mr. Mucha moved, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB Clinical Exam for Laura Miles. Motion unanimously carried.

Ratification of Applications for Licensure by Reciprocity

Mr. Mucha moved, seconded by Ms. Teed, to ratify the application to sit for the ASWB Clinical Exam for Judith Kurtis. Motion unanimously carried.

Review of Applications to Sit for the ASWB Clinical Exam Reciprocity (Full Board Review Needed)

The Board reviewed Lela Hairston's application to sit for the ASWB clinical exam. Mr. Mucha moved, seconded by Ms. Teed, to approve the application. Motion unanimously carried.

The Board reviewed James McCall, II's application to sit for the ASWB clinical exam. Mr. Mucha moved, seconded by Ms. Teed, to approve the application. Motion unanimously carried.

Status of Complaints

The Board was advised that Case 31-08-13 has been referred to the Attorney General's Office.

Review and Consider Hearing Officer Recommendations from Rule to Show Cause Hearing for Helen Murray - Miller

The Board reviewed the Hearing Officer recommendation from the rule to show cause hearing for Helen Murray-Miller. Ms. Miller submitted a correction to the Board regarding her place of employment during the licensure period. Ms. Bisgood moved seconded by Ms. Malloy to accept the conclusions of law and findings of fact. Ms. Murray-Miller will be issued a letter of reprimand; that Ms. Miller earn an additional twenty-six (26) CE's to be applied as "make-up" CE's for the 2011 – 2013 biennium and provide proof of same to the Board within sixty (60) days of the date of the Board's Final Order; if Ms. Murray-Miller fails or refuses to complete such 26 CE hours within the time allotted by the Board her license shall be suspended without further notice and hearing, and such suspension shall continue from time to time until she has completed such hours and

presented acceptable proof to the board that she has done so; the 26 “make-up” CE’s outlined shall not be utilized as proof of required CE’s for the current biennial renewal period and shall be in addition to and not in lieu of those CE’s required for renewal for the 2013-2015 biennium; and lastly, Ms. Murray-Miller will be flagged for audit for the 2013-2015 licensure cycle. Motion unanimously carried.

Mr. David Manger, the new Director of the Division of Professional Regulation was introduced to the Board.

UNFINISHED BUSINESS

Discussion Regarding Proposed Statutory Revisions and Input from Stakeholders

This item was tabled until the March 17, 2014 meeting.

Review and Consider Orders from Rule to Show Cause Hearings for Denise Crowley, Patricia Friel, and Valetta Miranda-Evans

Ms. Kelly requested that this item be tabled until the March 17, 2014 meeting.

Review Supplemental Information from Michelle Ropeter Regarding Request for an Extension to Complete CE’s Pursuant to Consent Agreement

The Board reviewed the supplementation documentation Michelle Ropeter submitted. Mr. Mucha moved, seconded by Ms. Teed, to accept the continuing education late as the documentation submitted shows a hardship, and to remind Ms. Ropeter that she will be audited in the future and to remind her to be more cautious and aware of deadlines regarding licensure requirements. Motion unanimously carried.

Discussion Regarding Previously Approved Special Accommodation Request for M. Michelle Milligan

Ms. Williams advised the Board that the ASWB contacted her regarding the special accommodation request that the Board reviewed in January. According to the ASWB, in the past, Ms. Milligan has been approved for four additional hours to take the exam. Ms. Bisgood moved, seconded by Ms. Malloy, to approve the request to allow Ms. Milligan four additional hours to take the exam. Motion unanimously carried.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board.

PUBLIC COMMENT

There was no public comment.

CORRESPONDENCE

There was no correspondence.

NEXT MEETING

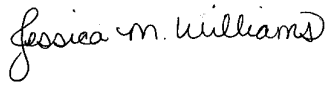
The next meeting will be held on March 17, 2014 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Ms. Teed moved, seconded by Ms. Malloy, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 9:34 a.m.

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Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams". The ink is black and the signature is fluid and legible.

Jessica M. Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners